



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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February 28, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "WTF", is placed next to the "From:" line.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

STATUS REPORT ON PROGRESS OF LABOR/MANAGEMENT INITIATIVE (RESPONSE TO ITEM 24-B, AGENDA OF AUGUST 25, 2009) – FOURTH STATUS REPORT

On August 25, 2009, acting on a motion by Supervisor Ridley-Thomas, your Board directed several actions related to the custodial program at the Department of Public Works (DPW) headquarters building. As previously reported to your Board, portions of this motion have been completed. The Internal Services Department (ISD) now manages custodial services at the DPW headquarters building, and the impacted custodial staff has been placed in comparable County positions.

This memo provides the fourth progress report on the remaining ongoing item from that motion, the establishment of a labor/management initiative aimed at reducing costs, increasing efficiency, and improving the quality of the ISD's in house custodial services.

To date, the ISD custodial Joint Labor-Management Committee (JLMC) has completed the following actions:

- Completed a survey of ISD custodial staff requesting feedback/recommendations for improvement on custodial services and work processes (39% of the ISD custodial staff submitted a completed survey and 21% of the respondents requested to be on one of the project teams).
- Drafted a code of safe practices specifically for ISD custodial services.

"To Enrich Lives Through Effective And Caring Service"

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Each Supervisor
February 28, 2011
Page 2

The JLMC is planning on meeting this month to identify the composition of the project teams and establish a joint Labor-Management kick-off event for custodial employees.

We will provide your Board with another status report on the progress of this initiative in late May. If you have any questions, please have your staff contact Deputy Chief Executive Officer, Ellen Sandt at (213) 974-1186 or esandt@ceo.lacounty.gov.

WTF:ES:
GS:CL:cg

c: Executive Office, Board of Supervisors
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 SEIU Local 721